

THE DIOCESE OF CHICHESTER

**THE ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE CHURCH OF
ST MARY THE VIRGIN
NINFIELD
FOR THE YEAR 2017**

Priest in charge

Paul Frostick

Churchwardens

Mr Phil Ringrose

Mrs Catriona Owen

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PARISHIONERS (Vestry) MEETING

IN THE PARISH CHURCH ON SUNDAY, 15th APRIL 2018

AGENDA

1. Election of Clerk for the meeting
2. Apologies for absence
3. Minutes of the meeting held on 23 April 2017
4. Election of two Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

IN THE PARISH CHURCH ON SUNDAY, 15th APRIL 2018

To follow immediately after the Vestry Meeting

AGENDA

1. Apologies for absence
2. Minutes of the meeting held on 23 April 2017
3. Matters arising
4. Church attendance
5. Review of the PCC year
6. Financial Report and Adoption of Accounts
7. Appointment of Independent Examiner
8. Churchwardens' Report
9. Deanery Synod Report
10. Election of two Deanery Synod Representatives
11. Election of Parochial Church Councillors
12. Election of Sidespersons
13. Election of Churches Together Representatives
14. Presentation of Reports from Various Groups
15. Any other Business
(It would be helpful if you could inform either the PCC Secretary or Chairman before the meeting)

Notes

1. This booklet has been prepared so that the first eight pages conform to the requirements of the Charity Commissioners in the Charities Act 1993 and the PCC 2006. The layout and some basic wording is that given by the Charity Commissioners for PCCs to use.
2. It is hoped that you will read this booklet before the meeting and if there are any issues you wish to raise under AOB then please contact the Chairman or PCC Secretary before the meeting.
3. Every effort has been made to present a document free from errors. If there are any errors please accept our apologies in advance. Where these errors are obviously typographical or the chosen words of the report writer please accept them with good grace. Where they are factual or of a financial nature every effort will be made to deal with this at the APCM.
4. It is suggested that when you come to the APCM that you bring with you this booklet and a pen or pencil.

Annual Report for 2017

Administrative information

The Parish is a charity but is exempted from registering with the Charity Commission within the meaning of the Charities Act 1993.

During the year the following served as members of the Parochial Church Council (PCC):

Priest in charge: The Reverend Paul Frostick

Wardens: Mr Philip Ringrose (10th term) Treasurer
Mrs Catriona Owen.

Representatives on the Deanery Synod: Mrs Catriona Owen

Elected Members: Mrs Ann Ringrose (2018) Secretary
Mrs Anne Feist (2020) deceased
Mrs Eileen Frostick (2020)
Mrs Sally Parry (2020)

The Wardens are on a one year term of office; at the APCM of 2010 the diocesan rule of a maximum of 6 consecutive years was rescinded by a unanimous vote.

The Elected members serve a 3 year term of office – the dates showing when this comes to an end. Those whose term of office ends this year may seek re-election.

Structure, governance and management

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery Synod and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Objectives and activities

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The Priest in Charge has the responsibility of promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

**MINUTES OF THE ANNUAL PARISHIONERS (VESTRY) MEETING OF ST MARY THE VIRGIN,
NINFIELD, HELD ON SUNDAY, 23 APRIL 2017 AT 10.10 A.M. IN THE PARISH CHURCH**

The meeting was Chaired by the Reverend Paul Frostick. This was proposed by Phil Ringrose, Church Warden and Treasurer and all were in favour. The meeting was attended by 14 Parishioners.

- 1. Election of Clerk for the Meeting.** Ann Ringrose was elected unopposed as clerk for the meeting.
- 2. Apologies.** These were received from Sarah Frostick, June Ive, Sally and Paul Bobin and Alison and Peter Lambert-Gorwyn.
- 3. The Minutes** of the Vestry Meeting held on 24 April 2016 had been circulated prior to the meeting. They were proposed by Phil Ringrose and seconded by Eileen Frostick as being a true record of the meeting. After a vote they were carried unanimously, agreed and signed by the Reverend Paul Frostick.
- 4. Matters arising.** There were no matters arising.
- 5. Election of two Churchwardens.** Nominations had been received from Phil Ringrose and Catriona Owen and there being no other nominations they were elected as Churchwardens for the coming year. They were thanked for all their hard work during this year of vacancy.

The meeting closed at 10.20 a.m.

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING OF ST MARY THE VIRGIN,
NINFIELD HELD ON SUNDAY, 23 APRIL 2017 AT 10.20 A.M. IN THE PARISH CHURCH**

The meeting was chaired by the Reverend Paul Frostick and attended by 14 Parishioners. Phil Ringrose requested that the order of the meeting be changed so that the Churchwardens' report could be included within the overall report of the year, which he will undertake as we did not have an Incumbent who would normally do this. This was agreed by all present.

- 1. Apologies for absence.** These were the same as for the Vestry Meeting.
- 2. The Minutes** of the meeting held on 24 April 2016, previously circulated, were proposed by Catriona Owen and seconded by Eileen Frostick as being a true record of the proceedings. They were agreed unanimously and signed by the Reverend Paul Frostick.
- 3. Matters arising.** There were no matters arising.
- 4. Church attendance.** There are 36 Parishioners on the Church Electoral Roll 14 of whom are not resident within the Parish. The average weekly attendance during the year was 18, which includes the Wednesday service attendance.

5. **Review of the PCC Year.** Phil Ringrose went through the topics covered by the PCC in 2016. He then explained that under the Charities Act we have to show that our actions benefit the public at large and not just the Church. Actions undertaken are listed in the Annual Report. At this stage Jan Wood mentioned the clock which we house on behalf of the Parish Council. Mr Ringrose was asked questions about the Church allotments. The money collected from renting these are to benefit the school and we have helped by purchasing equipment for the school for their allotment and by purchasing books from the Scripture Union to hand out to the pupils. He said that all the allotments, bar one, have been let. Regarding the Reading Room Ann Martyr said that the scout group had an overnight stay in the Reading Room and garden. The lady who has moved into the Rectory asked if she could do some gardening, planting flowers and tidying it up. No-one had any objections. Mr Ringrose reported that we continue to have good and improved relationships with both the school and Methodist Church. The Reverend Frostick takes regular assemblies and end of term services and we continue to hold joint services with the Methodists.

6. **The MAP for 2016/17 is self-explanatory.**

7. **Churchwardens' Report: Phil Ringrose reported on behalf of the Churchwardens and expanded on the Annual Report as follows:-**

- There is still work to do in the Church. The gutter is broken and needs repairing and some of the lead needs replacing.
- There is still work to do with painting, both inside and outside, and part of the east wall will have to be filled.
- There is damp on the vestry wall and the Rectors' plaque is also damp. When the damp has been sorted out some walls will need repainting.
- Mr Ringrose reported that he has received a number of requests to find graves in the churchyard and had found them all apart from one of a stillborn child in 1926. Ann Martyr and Jim Hoad thought that it was the case that stillborn babies used to be placed in the next available coffin but not recorded. People could, of course, also access Parish Records on line.

Catriona Owen thanked Mr Ringrose for all he did and in turn Jim Hoad thanked both Church Wardens for all they have done, especially during the interregnum.

8. **Financial report and adoption of accounts.** The Treasurer spoke about the accounts and made the following points:-

Income Sheet

- Income from collections, gift aid etc was similar to last year, but this figure was masked by legacies totalling £5,500. The reduction in income was caused by a number of worshippers moving to other churches.
- Magazine income was similar to last year.

- Reading room income was down. Ann Martyr mentioned the fall in the number of regular bookings and felt there was a need to improve the acoustics. The PCC will look to see if this is viable.
- Fee income from weddings and funerals was down due to there being fewer weddings and funerals.

Expenditure Sheet

- Parish share remained at £9,000, 46% of what was asked.
- Church running costs were down with no clergy expenses apart from a small amount in the Rectory, which has now ended.
- Magazine printing held steady.
- The upkeep of the churchyard was up due to the milder weather resulting in extra graveyard mowing.
- The overall deficit for the year was caused by major works which included refurbishment of the Reading room and fence, refurbishment of the toilet, redecoration of the interior of the Church and essential tree work on the eastern boundary and south west corner.

If you discount major works there was a small day to day deficit of £500.

- Mr Ringrose went on to say that in the accounts it is necessary to advise of the amounts reimbursed to PCC members for items that the Incumbent used to pay for and reclaim.
- This means that we now have £48,000 of free assets available for day to day expenses and unforeseen expenditure.

There were no further questions from the floor and Phil Ringrose proposed that we adopt the accounts for the year ended 31 December 2016. This was seconded by Eileen Frostick and all in favour.

Mr Ringrose then went on to explain the reasoning behind the change in the **Reserve Policy** of 12 months' worth of day to day expenditure.

The Reverend Paul Frostick proposed a vote of thanks to Mr Ringrose for all the hard work he has done over the past year.

- 9. Appointment of Independent Examiner,** Phil Ringrose, Treasurer, said that Glenn Warden was willing to undertake this role again and proposed that Glenn Warden be appointed Independent Examiner. This was seconded by Catriona Owen and it was carried unanimously.
- 10. Deanery Synod Report and Election of representatives.** Catriona Owen reported that she had been unable to attend many meetings this year, but it was proposed that there will be a review of Bexhill Churches. This review would not affect the rural Churches. Her term of office had expired but she was willing to stand again. **Phil Ringrose proposed that Catriona Owen be appointed Deanery Synod Rep for the**

coming year. **Ann Ringrose seconded this motion and all were in favour. Mrs Owen said that there was a vacancy for another representative and if anyone would like to attend with her to please let her know. There are about 4 meetings a year.**

- 11. Election of PCC Members.** The Reverend Frostick, as Priest in Charge, is automatically appointed as Chairperson. Two people applied to join the PCC before the meeting commenced, namely, Eileen Frostick, who was co-opted on to the PCC last year and Anne Feist, whose term of office ended in 2016. Mr Ringrose explained that we are entitled to have 6 members on the PCC in addition to Church Wardens and Synod reps. The Reverend Frostick asked at this meeting if there was anyone else who would like to apply. Mrs Jan Wood said that she was very busy at the moment with other commitments but Mrs Sally Parry said she was willing to join the PCC. She was suitably proposed and seconded. There being no other applications all 3 members were elected without a vote and the PCC now comprises the Reverend Paul Frostick, Mrs Catriona Owen, Mr Phil Ringrose, Mrs Ann Ringrose, Mrs Eileen Frostick, Mrs Anne Feist and Mrs Sally Parry. If anyone would like to become a PCC member during the year they can let the secretary know and that person(s) can become a co-opted member.
- 12. Election of Sidepersons.** It was agreed that all existing sidepersons be elected. The present system of one named sideperson plus the Duty Warden would continue,
- 13. Election of Churches Together in Bexhill representatives.** Mrs Sally Parry said that as she was already involved in the administration of CTiB that she would be happy to be our Representative. We thanked Mrs Parry for her kind offer and **Jan Wood proposed that Mrs Sally Parry is our CTiB rep for the coming year. Ann Martyr seconded this and all were in favour.**
- 14. Social Committee Report.** No report received but Mrs Owen said that Jan and Martin Wood are going to co-ordinate a quiz night and fish and chip supper which will probably take place around September time.
- 15. Any other Business.**
 - Car parking – it was agreed that the PCC would look at improving the car parking facilities by the gate.
 - It was mentioned that the view of the church from the bottom gate was obstructed by the trees. It was agreed that the PCC would look into this to see if some branches of the trees could be cut back.
 - Electoral Roll – the Electoral Roll Officer, Ann Ringrose, was asked about numbers on the electoral roll and when it was due to be updated and reviewed. Mrs Ringrose will look into this and report back to the PCC.
 - Altar frontal – this has had to be returned to the manufacturer as the one they sent did not fit.
 - Rev Frostick said that the date of his Licencing to both Parishes would take place on Tuesday, 13 June 2017 at 7 p.m. at St Mary's, with refreshments

afterwards in the Reading Room. He is in the process of writing the Order of Service which will be printed in due course. Invitations will be sent to the clergy, both congregations, the school, Methodists, Parish Councils and friends and family of Rev Frostick. Notices will also be placed in the Parish News inviting villagers and an invitation will be sent out to parents and children at the school. Mrs Ringrose agreed to contact the Parish Council regarding parking on the recreation ground and will organise outside caterers for the refreshments.

- Rev Frostick said it was important for him to be involved with the local community and to that end will try and visit as many organisations as possible, workload permitting.

A vote of thanks was given to Rev Frostick for all he had done during the Interegnum and everyone was delighted that he had been made Priest in Charge of our Parishes.

The meeting closed with the Grace at 11.45 a.m.

Achievements and performance

Church attendance

There are 34 parishioners on the church electoral roll, 13 of whom are not resident within the parish. The average weekly attendance during the year was 16

Topics discussed at PCC 2017

- Churchyard
- Quinquennial report
- Servicing of boiler
- Parish news
- Finance
- Charitable giving
- MAP
- Social events
- Christmas
- Electrical work
- Extension of car park
- Liaison with Methodists and future joint services
- Relations with Ninfield C of E School
- Church allotments
- New altar frontal
- Church sign at entrance
- Scouts/Beavers
- Cleaning up, of leaves
- Essential tree work
- Cleaning of upper parts of church interior
- Easter services
- Agreement to Commonwealth War Graves sign

PCC ACTIONS TO COMPLY WITH PUBLIC BENEFIT REQUIREMENTS OF THE CHARITIES ACT

1. The church toilet was refurbished in 2016 to a high standard. This is the only toilet available to the public in the parish and is kept open all the time.
2. The reading room was redecorated in 2016 and is let to anyone who wishes to use it. It has been let for baptism, birthday and other parties. It is used by local societies for their meetings. The school have use free of charge when the reading room is available. It is also used by a local band for practice. Prices have been held for a number of years to make it easily affordable for residents of the parish.
3. The church collects food for the Bexhill food bank and donated the food collection at the annual harvest service to this organisation.
4. During the year 1 wedding was held in the church
5. The church is open apart from Fridays and Saturdays for parishioners and visitors to reflect.

6. Two members of the PCC are trustees of the church allotments. To foster relations with the community 2 allotments have been let to the school and the scouts free of charge. Other allotments have been let to parishioners so that almost all have now been let.

7. The Parish clock the only one in the village is housed in the Church Tower and is serviced annually and wound up by a member of the parish

Mission Action Plan 2017

At the request of the diocese a copy of the MAP is included in the Annual report

Proposed action	Action by	Result
Develop social aspects of the church to encourage new members to the congregation	PCC	Dog service held Christmas services reorganised
Build relationships with other denominations and other local organisations	Priest in Charge	Joint services held with the Methodists Lights of love service held jointly with the Methodists
Improve facilities within the church and reading room	Churchwardens	Redecoration of church interior Refurbishment of outside toilet Redecoration of reading room to bring it up to an acceptable standard
To develop communications both within the church and wider community	Paul frostick (priest in charge)	Paul has been to meetings of the Carnival committee, Bonfire Society, Music Festival, History Group, Parish Council and the Beaver Scouts
Develop relationship with Ninfield C of E School	Foundation governor/ Paul Frostick	Regular attendance at school assemblies and special services in the church (e.g. Easter, Harvest, School leavers and Christmas) School notice board in church
Foster the use of the Reading Room for the school during the week free of charge	PCC	Regular use for governors meeting OT sessions once a week Other meetings as needed
Church allotments	Allotment trustees	School using one free of charge and money granted for essential tools etc. Scout group allocated plot Other allotments let.

PRIESTS REPORT

Well my licensing on 13th June seems a long way in the past ! Since then I have been involved in a lot of activities in the 2 villages. I see my role as partly being an ambassador for the church in the community. This means being involved in and being seen at a variety of activities throughout the year. I have been involved in the Carnival committee, Bonfire Society, Music Festival, History Group, Parish Council, Beaver Scouts, and of course the school. The school is an interesting part of my role in the village but it is very time consuming. I try to take an assembly each half term together with the Harvest, Christmas, Easter and End of term service in Church. I have also taken a group of children around the church as part of their curriculum. The Harvest service went well in St Mary's this year and Christmas was particularly rewarding with increased numbers at all services. We are slowly getting the word around that we are a friendly group of people who have a central role to play in the life of the community. I am very keen to promote the idea that we do not simply wait for people to come to us but that we go out into the community to take Christ with us in all we do. That is after all the purpose of the church. The finances are always a struggle but the best way to improve our finances is to increase the congregation. Sadly this past year we have had more than our usual number of funerals in church and this involved two of our regular members of church, namely Anne Feist and George Masterman. They have been loyal members of our church and will be sadly missed. I now look forward to this New Year, with new opportunities to develop and grow our church both numerically and spiritually.

CHURCHWARDEN REPORT

The usual maintenance of the Church and regular cutting of the grass and hedges in the churchyard was undertaken. The contractor has ensured that all the trees in the churchyard are kept to an acceptable level.

1. The refurbished toilet was maintained to a good level for use by the congregation , weddings and funerals and use of the parishioners.
2. The refurbishment of the Reading Room was completed in 2016 and continues to be used for parties and has been used by members of the congregation who attended funerals to celebrate the life of the deceased.
3. Prior to Paul Frosticks appointment as Priest in Charge in June we were grateful to all the retired priests who covered our services. During the year we had 1 Wedding , 1 Wedding blessing ,2 Baptisms,7 funerals and 3 burials of cremated remains.
4. With the help of Paul and our Foundation Governor we have strengthened our relationship with the local primary school. He has attended regular morning assemblies in addition to school services in the church for Easter, School leavers, Harvest and Christmas.
5. We have also strengthened our relationship with the Methodists who joined us for services at Easter and Remembrance Day and we joined them for their annual Covenant service.
6. We hosted jointly with the Methodists the Lights of Love service in support of St. Michael's Hospice with the service held in St Marys and the lighting of the tree and refreshments in the Methodist Hall.

ANNUAL FINANCIAL REPORT

PAROCHIAL CHURCH COUNCIL of ST. MARY THE VIRGIN NINFIELD

For the year ended 31st December 2017

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Receipts and Payments summary.

Statement of Assets and Liabilities.

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Report of the independent examiner.

FINANCIAL REVIEW

1. The total receipts on general unrestricted funds was down by £5000 on 2016 primarily due to the receipt of 2 legacies of £5500 last year.
2. Planned giving through envelopes standing orders and non-tax recoverable giving excluding tax fell by £1000 primarily as a result of our worshipping congregation declining. Fees for wedding etc. increased by £1400.
3. The largest expenditure was the sum of £9090 paid to the Diocese to cover ministry costs although this only represented 46% of the money due.
4. Major works covered the cost of a drawer to house the midi sequencer, a new altar frontal, essential tree work and the new church sign at the entrance.
5. Day to day expenditure was covered by a small transfer from reserves

RESERVES POLICY

1. It is PCC policy to maintain on general restricted funds (excluding property) an amount which equates to approximately 1 years' worth of unrestricted payments as a contingency against unforeseen circumstances. The closing balance more than covered this.
2. It is the policy of the PCC to invest funds with the CBF Church of England deposit account.

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>		<i>Total</i>	<i>Total</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>			<i>All Funds 2017</i>	<i>All Funds 2016</i>	
	£	£	£		£	£	
Income and endowments from:							
Donations and legacies	9,923	-	-	-	9,923	14,907	
Charitable activities	-	-	-	-	-		
Other trading activities	3,519	-		-	3,519	3,561	
Investments	1,331	-	8		1,339	1,252	
Other receipts	3,198		-	-	3,198	2,058	
Total received	17,971	-	8	-	17,979	21,778	
Expenditure on:					-		
Raising funds					-	-	
Charitable activities	14,456			-	14,456	13,586	
Other payments	9,666				9,666	22,092	
Total paid	24,122	-	:	-	24,122	35,678	
Reconciliation of funds:							
Net income or (net expenditure)	(6,151)	-	8	-	(6,143)	(13,900)	
Transfers between funds			-	-	-	-	
Net movement in funds	(6,151)	-	8	-	(6,143)	(13,900)	
Bank accounts at 1 January 2017	48,312				48,312	62,212	
Bank accounts at 31 December 2017	£42,161	-	£8	-	£42,169	£48,312	

Statement of Assets and Liabilities

	Unrestricted		Restricted Fund/s		Total All Funds 2017	Total All Funds 2016	Note
	General Fund	Designated Funds					
Assets:	£	£	£		£	£	
Bank current account	4,480		688		5,168	11,444	
CBF Deposit Fund	37,681		3,725		41,406	41,295	
Bank and deposit accounts	£42,161	-	£4,413	-	£46,574	£52,739	
	-	-	-		-	-	
Gift Aid recoverable		-	1,500	-	1,500	1,545	1
Debtors	-		£1,500	-	£1,500	£1,545	
Neal Reserve CBF Investment funds	-		7,132		7,132	6,541	
Churchyard CBF Investment fund		-	30,362		30,362	27,848	
Investment assets at market value	-	-	£37,494	-	£37,494	£34,389	
	-	-	-		-	-	
Investment assets at cost	-	-	-	-	-	-	
	-	-	-	-	-	-	
Total assets	£42,161	-	£43,407	-	£85,568	£88,673	
Liabilities:							
Hooe share of magazine			299		299	186	
	-	-	-	-	-	-	
		-	-	-	-	-	
Total liabilities	-	-	£299	-	£299	£186	

This Financial Report for the year ended 31st December 2017, including the notes following, was
Approved by the PCC and signed on its behalf by

..... Paul Frostick

Date

Notes to the Annual Financial Report

- 1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and the Church Accounting Regulations 2006, using the Receipts and Payments basis.
- 2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Analysis of total received:

	<i>Unrestricted</i>		<i>Restricted Fund/s</i>		<i>Total All Funds 2017</i>	<i>Total All Funds 2016</i>	<i>Notes</i>
	<i>General Fund</i>	<i>Designated Funds</i>					
	£	£	£		£	£	
<i>Planned giving (excl. tax refunds)</i>	5,688	-	-	-	5,688	6,083	
<i>Planned giving (no tax refunds)</i>	741	-	-	-	741	709	
<i>Loose cash collections</i>	729	-	-	-	729	555	
<i>Donations</i>	224	-	-	-	224	173	
<i>Gift Aid recovered</i>	1,541	-	-	-	1,541	1,887	
<i>Legacies</i>	1,000	-	-	-	1,000	5,500	
<i>Grants</i>	-	-	-	-	-	-	
Donations and legacies	£9,923	-	-	-	£9,923	£14,907	
<i>Sales of the parish magazine</i>	1,868	-	-	-	1,868	1,546	
	-	-	-	-	-	-	
<i>Reading Room hiring fees</i>	750	-	-	-	750	997	
<i>Magazine advertisement fees</i>	750	-	-	-	750	728	
<i>Summer fete & Christmas bazaar</i>	151	-	-	-	151	290	
Trading activities	£3,519	-	-	-	£3,519	£3,561	
<i>Bank & CBF deposit interest</i>	114	-	8	-	122	248	
<i>CBF investment fund dividend</i>	1,217	-	-	-	1,217	1,013	
<i>0</i>	-	-	-	-	-	-	
Investments	£1,331	-	£8	-	£1,339	£1,261	
<i>Fees for weddings & funerals</i>	3,108	-	-	-	3,108	1,885	
<i>Hooe refunds</i>	90	-	-	-	90	173	
Total received on all funds	£17,971		£8	-	£17,979	£21,787	

Notes to the Annual Financial Report

5 Analysis of total paid:

	<i>Unrestricted General Fund</i>	<i>Designated Funds</i>	<i>Restricted Fund/s</i>		<i>Total All Funds 2017</i>	<i>Total All Funds 2016</i>	<i>Notes</i>
	£	£	£		£	£	
					-	-	
					-	-	
	-		-		-	-	
Raising funds	-	-	-	-	-	-	
<i>Charitable grants and donations</i>					-	1,000	3
<i>Parish share to Chichester Diocese</i>	9,090				9,090	9,000	4
					-		
<i>Clergy and other people's expenses</i>					-	191	2
					-		
					-		
					-		
<i>Water, Gas, Electricity, and Oil</i>	1,799				1,799	862	
					-		
<i>Other regular church running costs</i>	3,467				3,467	2,433	
<i>Accounting and Examiner's fees</i>	100				100	100	
					-		
Charitable activities	£14,456	-	-	-	£14,456	£13,586	
					-		
<i>Magazine printing</i>	1,538				1,538	1,529	
<i>Upkeep of churchyard</i>	3,290				3,290	3,769	
<i>Other trading costs</i>					-	-	
<i>Church maintenance</i>	148				148	1,497	
<i>Hall maintenance & redecoration</i>	1,303				1,303	1,855	
<i>Major Works</i>	3,387	-			3,387	13,442	5
Other payments	£9,666	-	-	-	£9,666	£22,092	
Total paid on all funds	£24,122	-	-	-	24,122	£35,678	

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4 This is the amount paid to the diocese. The full cost of parish ministry amounts to £14780

Notes to the Annual Financial Report

1 Gift Aid is recoverable on donations to the year end 31st December 2017

2 Payments were made to 3 members of the P.C.C. in reimbursement for stationary toilet supplies and Remembrance wreaths

2018	2017
£	£
827	522
£827	£522

5 Major works relate to essential repairs relating to quinquennial report

Tree work in the churchyard

the purchase of a Midi Sequencer drawer for the organ

A new Altar frontal

A new sign for the church

Notes to the Annual Financial Report

15 Statement of funds

	Balances b/fwd 1 Jan 2017	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31 Dec 2017
	£	£	£	£	£
Restricted Funds					
Pascal Candle	300				300
Church Fabric & Rectory upkeep	500	-	-	-	500
Fletcher (rectors expenses)	1,000	-	-		1,000
Charity receipts and payments	2,451	-	-	-	2,451
Church clock	81				81
			-	-	
Total	-	-	-	-	4,332
		-			-
	-	-	-	-	-
			-	-	4,413
Unrestricted Funds	42,161				
	-	-	-		-
	-	-	-		-
	42,161			-	42,161
Total funds	£46,574	-	-	-	£47,574

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

CHARITY COMMISSION FOR ENGLAND AND WALES

Report to the trustees/members of:

PAROCHIAL CHURCH COUNCIL OF ST. MARY THE VIRGIN NINFIELD

On accounts for the year ended:

31st December 2017

Charity No. (if any)

Set out on pages:

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the Charities Act.
2. To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act.
3. To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below) which gives me cause to believe that in any material respect :

1.
 - a. accounting records were not kept in accordance with section 130 of the Charities Act or
 - b. the accounts do not accord with the accounting records
2. I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any)

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Address:
